



State Court Administrative Office
925 W Ottawa St
Lansing, MI 48915



mifilesupport@courts.mi.gov



MiFILE Informational Website



MiFILE Login



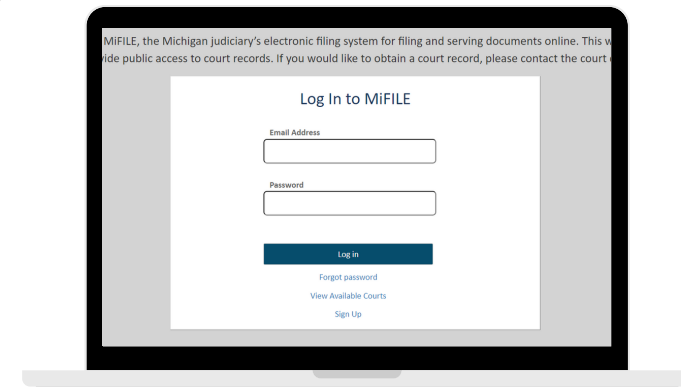
MiFILE Quick Reference
Guide



MiFILE Video Tutorials



**FILE YOUR
DOCUMENTS
FROM THE
COMFORT OF
YOUR HOME OR
OFFICE.**



MiFILE

MICHIGAN'S E-FILING SOLUTION



WHAT IS E-FILING?

E-Filing is short for "electronic filing." It is the process of filing court papers using a computer instead of handing them to a court clerk in person. Michigan uses a software system called MiFILE for the e-filing process. You can log into MiFILE from any computer with Internet access.

DO I HAVE TO E-FILE?

Attorneys are required to e-file as required by Michigan Court Rule 1.109(G)(3)(f) while all other filers are required to e-file only in courts that have been granted approval to mandate e-filing. Check this list of courts that use MiFILE to see if you are required to e-File your documents in that court. If you are required to e-file, you can request an exemption.



List of E-Filing Courts in Michigan

Request For Exemption From Use of MiFILE and Order



HOW TO SIGN UP

You will need a MiFILE account to submit forms to the court. To get started, visit the MiFILE website and click "Sign Up" in the upper right corner. Creating an account is free.



How to Register for a New Account

HOW TO PAY FOR YOUR FILINGS

Signing up for MiFILE and having a MiFILE account are free, but there are fees to file some forms with the court (either in person or electronically). The amount of the filing fee varies based on what you are filing. This filing fee is the same if you are e-filing or paper filing. MiFILE currently only accepts credit cards as payment.

Accepted Cards Are:



How to Submit Payment

If you are using a prepaid card, you will need to have the entire fee on one card. Save the prepaid card after you file even if the balance is zero. If your filing is rejected or fees are refunded for any other reason, they will go back on the card that you used.



If you do not have access to a credit card or prepaid card, you can bring your forms in person to the court to pay with cash or money order.

HELPFUL TIPS



How to Prepare Documents for E-Filing



How to Initiate a New Case



How to Upload Filings to a Case



E-Filing Rejection Reasons and How to Fix Them



Do-It-Yourself Fee Waiver